



MEMORANDUM

TO: Employees Association

FROM: Ingrid Bella
Interim Human Resources
Officer

SUBJECT: Enterprise Resource Planning
Limited Term Positions

DATE: December 3, 2020

The purpose of the Enterprise Resource Planning (ERP) Project Limited Term positions is to cover the assignments of the Subject Matter Expert (SME) so the SME may concentrate on the ERP Project (InforAll) exclusively. Should the ERP Limited Term employee leave their assignment for a Valley Water regular position or other employer before the ERP project is completed, management will not expect the SME to fulfill the Limited Term assignment in addition to their InforAll assignment. It will be the responsibility of management to determine how the Limited Term assignment will be completed. Management shall analyze the impact on business operations and make adjustments, as deemed necessary (i.e. job duty reallocation, replacing the Limited Term position, temporary staffing, rotation program utilization, postponement/delays, etc.).

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Ingrid Bella
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Ingrid Bella
Interim Human Resources Officer

12/3/2020

Date Signed

